

UNDERTAKING

(To be executed on Institution's Letterhead or Non-Judicial Stamp Paper of ₹100 or as per applicable state law)

To

The Director
Open and Distance Learning Council (ODLC)
3rd Floor, Vijay Block, Laxmi Nagar, Delhi – 110092

Subject: Legal Undertaking Prior to Affiliation Application

I/We, the undersigned, do hereby solemnly affirm and undertake the following in relation to our institution's intention to apply for affiliation with the **Open and Distance Learning Council (ODLC)**, a registered society under the Societies Registration Act XXI of 1860, Government of NCT of Delhi:

1. That our institution, named below, is submitting an application for provisional affiliation with ODLC for the purpose of conducting academic, vocational, and/or early childhood care education programs under the ODLC framework.
2. That we fully understand and acknowledge that **no rights, authorisation, or affiliation status** is conferred upon us by ODLC merely by submitting an application or this undertaking.
3. That we **shall not use ODLC's name, emblem, logo, courses, certificates, or any representation thereof** in any advertisement, prospectus, digital platform, social media, communication, or public material unless and until we receive **formal written affiliation approval** through an official order or agreement issued by ODLC.
4. That we shall not collect any fees, enroll students, conduct examinations, or misrepresent ourselves as an affiliated institution of ODLC unless and until such affiliation is duly granted in writing.
5. That we understand and accept that **any misuse of ODLC's name or intellectual property without prior written authorisation constitutes a legal violation** and may lead to criminal and civil liability under applicable laws, including but not limited to breach of trust, fraud, impersonation, and misrepresentation.
6. That we agree ODLC reserves the sole right to approve, reject, or withdraw affiliation without assigning any reason, and we shall not raise any legal claim or entitlement until and unless the affiliation is formally granted.
7. That we shall abide by all rules, guidelines, affiliation norms, quality standards, and regulatory compliance measures as prescribed by ODLC and applicable government authorities from time to time.
8. That this undertaking is binding upon the institution, its management, directors, trustees, and all its representatives, and may be used by ODLC in any legal forum or proceeding in case of breach.

Institution Name: _____

Institution Address: _____

Authorized Signatory Name: _____

Designation: _____

Mobile No.: _____

Email ID: _____

Date: _____

Place: _____

Signature with Official Seal